

## **LA SYLVAINES AND WENDY BELL SCHOOLS OF DANCE – Fulham Prep School Ballet Club**

Clotilde Bortz, 115 Stourton Avenue, Feltham TW13 6LD  
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Website: [www.lasylvaine.co.uk](http://www.lasylvaine.co.uk)

Thank you for your interest in the Dance Club. The club is only open to the pupils of Fulham Prep School.  
Clotilde Bortz, RAD STC is responsible for the club. Kindly telephone her directly if you require further information.

If you are registering online, please follow the steps that will pop up.

If you are registering in person, you will be handed out the current leaflet of the Ballet School with our timetable, fees and general information.  
Please refer to the School website **to download the Calendar for the academic year** (dates when the classes are held).

to check updates of the current **Timetable**

to find out details of **fees and uniforms**, as well as the **Ballet Schools Policy** documents

**Please note** The Registration Form should be either returned directly to the Ballet Teacher or to the **Ballet School** Office. The Registration Fee of £50 must accompany the Registration Form in order to secure a place. **Cheques should be made payable to: C. BORTZ**

### **Newsletters and Invoices**

Once the term has started, newsletters and invoices will be sent by email. Please let us know at once if you have not received it within 3 weeks of your application being received. Newsletters and Invoices will be sent out before Christmas for the Spring Term, then in March for the Summer Term.

Fees are payable termly in advance within 14 days of the start of the term. Once registered, pupils are automatically assumed to be continuing their classes from term to term. Notice of Withdrawal of a child must be given in writing at least 5 weeks before the end of the term, or the fees of the following term will be payable IN FULL.

Open classes are held twice yearly, during the Autumn and the Summer terms.

Please note that we cannot refund fees in case of cancellation beyond our control (Force Majeure).

### **ORGANISATION**

The club runs from 3.30pm to 4.45pm on Wednesdays, as follows:

- 3.30 Children come down to the hall
- 3.40 - 4.30pm: Ballet
- 4.30 - 4.45pm: Introduction to Tap (included in the activity)
- 4.45 Collecting time downstairs in the hall



The dates for the ballet club may not always follow the dates of other clubs. Please check with the ballet school office in case of a doubt.



Please provide a light snack and a bottle of water so that children can build up strength and energy before the class.

**Uniforms** are available to purchase from our staff on Wednesdays at Fulham Prep. **All items must be labelled with your child's name.**

- Uniform: **Turquoise** leotard, skirt and headband, pink crossover and black or white canvas tap shoes.
- Shoes, Socks and/or Tights: We don't sell these items but they can be bought at the new Children's Shoe Shop in South Kensington, 28 Bute Street, London SW7 3EX; or Dance Attic, 368 North End Rd, London SW6 1LY.  
*Ballet shoes* – An elastic must be sewn across the instep of the ballet shoe, half way between the vamp and the heel. Please look at the photo on the website.  
*Black or White Canvas low heel tap shoes* – Please prepare the ties of the tap shoes with a similar elastic loose enough so that your child can put her shoes on by herself, very quickly.
- Hair: Should be tied back neatly, in a ponytail or a bun.